



# ETHAN MARTINEZ

Stockroom Associate

## PROFESSIONAL SUMMARY

With a decade of expertise in stockroom operations, I excel in inventory management, optimizing workflows, and ensuring safety compliance. My strong organizational skills and attention to detail have consistently improved operational efficiency. I am passionate about fostering effective teamwork and am committed to contributing positively to a dynamic work environment.

## WORK EXPERIENCE

**Stockroom Associate** Feb / 2018-Ongoing  
**WidgetWorks Inc.** Denver, CO

- Received and unloaded merchandise from trucks, ensuring proper storage in the stockroom.
- Verified temperature levels for refrigerated items upon arrival.
- Cross-checked incoming shipments against inventory records for accuracy.
- Managed inventory control through computer systems using scanners and barcodes.
- Trained new hires on efficient stocking procedures and safety protocols.
- Maintained a customer-focused approach while effectively resolving complaints.
- Operated baler equipment to recycle packaging materials at shift end.

**Stockroom Associate** Feb / 2015-Feb / 2018  
**Crescent Moon Design** Portland, OR

- Prepared and organized orders for multiple store pick-ups, ensuring timely availability.
- Restocked items from previous shipments efficiently at the end of each day.
- Collaborated with team members to enhance overall productivity and morale.
- Recognized team achievements daily to promote a positive work environment.
- Utilized speed and efficiency to complete tasks without compromising quality.
- Demonstrated confidence in executing tasks correctly and safely.

## EDUCATION

**Associate of Applied Science in Logistics** Feb / 2012-Feb / 2015  
**Community College of Denver** Denver, CO  
Studied logistics and supply chain management principles.

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## SKILLS

Inventory Coordination  
Inventory Auditing  
Product Identification  
Warehouse Maintenance  
Basic Computer Skills

## INTERESTS

Scuba Diving E-sports  
Reading Fiction Puzzle Solving

## STRENGTHS

Stewardship Teamwork  
Tenacity Vision

## LANGUAGES

English Russian Polish

## ACHIEVEMENTS

- Implemented a new inventory tracking system, reducing discrepancies by 25%.
- Achieved a 15% increase in stockroom efficiency through process optimization.
- Trained over 20 staff members in inventory management best practices.