ROBERT SMITH

Stock Room Associate/Store Associate

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Honest and dedicated Stock Room Associate/store Associate with diverse experience in a retail warehouse, general labor and driving seeking a position that utilizes skills and abilities. Ability to interact with various levels of professionals, establish a strong business rapport and coordinate information between various departments. To secure a position in the organization that offers challenge and opportunity for my career development and at the same time serve the organization to the best of my capabilities.

CORE COMPETENCIES

Microsoft Excel, Microsoft Word, Inventory Management, Customer Relationship Management, Customer Service, Closing, Advertising

PROFESSIONAL EXPERIENCE

Stock Room Associate/Store Associate

ABC Corporation - February 2015 – May 2015

Key Deliverables:

- Delivered exceptional service by greeting and serving customers in a timely, friendly manner.
- Appropriately suggested additional items to customers to increase restaurant sales.
- Routinely cleaned table linens, table settings, glassware, windowsills, carpets, counters, floors, storage areas, and service refrigerators.
- Supported other areas of the restaurant as necessary, such as setup, cleanup, prep work, and equipment maintenance.
- Provided outstanding customer service by building partnerships with management, co-workers, and manufacturers.
- Performed housekeeping duties in and around the commissary as deemed necessary and according to instructions.
- Provided special assistance to customers in handling bulky or heavy items, when necessary.

Hourly Store Associate

ABC Corporation - July 2013 – February 2015

Key Deliverables:

- Performed all tasks in the store including such activities as cashiering, product placement, receiving of merchandise, processing shipments and/or store stocking, store cleanliness, sales, and operating equipment.
- Worked with the management team to achieve established sales and productivity goals.
- Assisted in maintaining the good working condition of store equipment.

2259 Oak Street, Old Forge, New York, 13420
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- Worked with management to develop and execute ideas and activities to increase store traffic.
- Ensured that end-caps, dump bins, and feature displays are properly merchandised and maintained.
- Ensured each customer receives amazing service which follows the Helpful Customer Service behaviors and mystery shop standards.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

Bachelor Of Arts in Psychology - 2012 (the University Of North Carolina At Charlotte - Charlotte, NC)Master Of Arts - (Professional School Counseling)

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