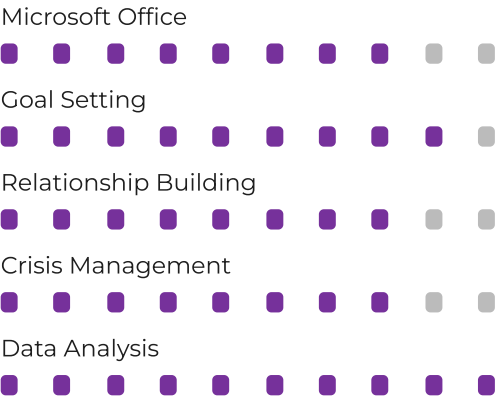


OLIVIA SMITH

Store Supervisor I

support@qwikresume.com
(123) 456 7899
Los Angeles
www.qwikresume.com

SKILLS



INTERESTS

Birdwatching

Traveling

Sports Coaching

Knitting

STRENGTHS

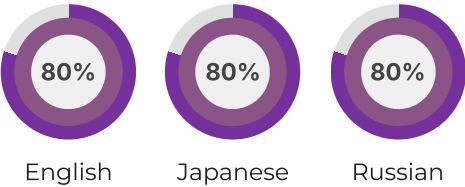
Pragmatism

Sensitivity

Sincerity

Stability

LANGUAGES



ACHIEVEMENTS

Increased customer satisfaction scores by 15% through enhanced service training.

Streamlined inventory processes, reducing discrepancies by 25%.

PROFESSIONAL SUMMARY

Seeking a position in which I can utilize the skills that I have already developed and be given the opportunity to grow and develop new knowledge in the business world.

WORK EXPERIENCE

Store Supervisor I

Pineapple Enterprises

Jun / 2024-Ongoing

Santa Monica, CA

- Greet customers in a timely fashion while quickly determining their needs.
- Engage with customers in a sincere and friendly manner so as to provide the ultimate customer service experience.
- Orient, train, monitor, evaluate, and provide direction to store staff.
- Ensure products are correctly priced, organized, and displayed.
- Handle customer complaints, issues and questions.
- Operate cash register and process cash, debit card, and credit card sale transactions.
- Perform necessary duties for opening and closing the store such as placing and removing signage, opening and closing registers, unlocking and securing the store.
- Communicate with other store locations to determine merchandise availability.

Store Supervisor

Cactus Creek Solutions

Jun / 2023-Jun / 2024

Phoenix, AZ

- Responsibilities: Manage store, including opening and closing store, counting monies at the beginning and ending of the day.
- Responsible for depositing monies into the safe and depositing monies to the bank.
- Making sure all monies are accurate and counted for.
- Entered payroll for all employees including management.
- Ensuring store is cleaned for next day activities.
- Responsible for managing employees, ensuring every employee performs their work properly.

EDUCATION

Associate of Science in Business Management

Springfield Community College

Jun / 2022 Jun / 2023

Santa Monica, CA

Studied business principles, management strategies, and customer service techniques.