

# ROBERT SMITH

## Store Team Lead I

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Conscientious assistant manager effective at managing and leading teams. managing store operations and promoting merchandise to increase store profits. assistant manager driven to apply a strong work ethic and motivational skills to achieve store goals. as well as employee and customer satisfaction.

## EXPERIENCE

### Store Team Lead I

#### Walgreens - 2000 - 2020

- Greets and assists customers in a positive.
- Answers questions and resolves customer inquiries and concerns.
- Maintains a presence in the store by providing excellent customer service.
- Assists in unloading all merchandise from delivery truck.
- Organizes merchandise, and transfers merchandise from stockroom to store.
- Assists store manager in ordering merchandise and record keeping to include payroll.
- Follows all company policies and procedures.

### Store Team Lead

#### Delta Corporation - 2004 - 2006

- Clerical duties including bookkeeping, managing money in the safe, customer service, inventory, and stocking.
- Provided award winning customer service Train new employees and help employees on new tasks Encourage employees to get as much accomplished as .
- Won the lowest outs award for the entire company.
- Ordered products for customers that were having a difficult time getting them elsewhere to ensure their return business.
- Acts as a non-management key holder, opens and closes store without store management present.
- Handles voids, returns, customer refunds, exchanges, cash drops from the register to the safe.
- This is Dummy Description data, Replace with job description relevant to your current role.

## EDUCATION

- architechere drafting in civil eginieering - 1992(akashar pursshottam technical institute - india)



## **SKILLS**

Excellent Customer Service . Hourly Shift Management. Pos Systems. Customer Relations. Merchandising. Bank Deposit Procedure. Store Displays.opening And Closing Procedures.