

Structural Drafter

ROBERT SMITH

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Objective

Motivated and highly productive Structural Drafter professional with a drafting research background. Detail-oriented with strong skills in multi-tasking and efficient management of day-to-day office operations. Adept at building and maintaining effective working relationships with co-workers and clients through outstanding interpersonal skills.

Skills

AutoCad, Revit, Inventor.

Work Experience

Structural Drafter

ABC Corporation - September 2014 - October 2015

- Performed layout, design, and revisions; maintain records, etc.
- Worked primarily with AutoCAD and some experience with Inventor 3D.
- Prepared drawing pre-procedures and standards.
- Carried out assigned design and drafting tasks.
- Analyzed acceptable changes in established parts and procedures.
- Gave support to the engineer(s) plan and evaluate each assignment for the time required to complete applications.
- Worked and cooperated with engineering and shop personnel.

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Delta Corporation - 2010 - 2014

- From time to time representing the engineer for project site walks/special inspections on-site for areas of the project requiring attention to.
- Projects included various residential and commercial/retail buildings.
- Created Contract Documents drawing Formulated project drawing list Performed all modes of drawing checking Produce contract documents for submittal.
- Prepare preliminary sketches and layouts, mark-up prints, and other reference materials based on information provided by engineers.
- Technical expertise in materials and methods of construction in Concrete, Wood, & Steel.
- Developed client relationships.
- Has extensive experience in dealing with the Municipalities throughout South Florida.

Education

Certificate in Drafting - (Louisiana Technical College - Slidell, LA)