Robert Smith

Subcontracts Manager

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SUMMARY

Program Manager with a successful history of directing and managing the entire life cycle of multiple large scale programs/products by performing management functions such as, strategic planning, facilitating cross-organizational cooperation and cohesion, financial reporting, process tracking and reporting information to management, market data analysis, growth opportunities and project teams.

SKILLS

Program Management, Contract Negotiations, Project Management, Procurement.

WORK EXPERIENCE

Subcontracts Manager

ABC Corporation - 2007 – 2010

- Responsible for purchasing Human Machine Interface parts while ensuring cost effective and on-time material availability.
- Created and lead multifunctional teams when new parts were created to help review current design and limitations.
- Directed RFP waves for new products and selected final vendor.
- Managed many cost reduction initiatives with Program management.
- Worked with following the Federal Acquisition Regulation on orders.
- Evaluated bids, selected and recommended suppliers, manage engineering updates, negotiations, delivery, quality and service for goods required with business purposes.
- Selected by management to be a SAP Super User for our business management software.

Subcontracts Manager

Delta Corporation - 2004 – 2008

- Manage subcontractors of outside processes, heat treat, paint, machine, polish, peen, weld, etc.
- Purchase aluminum sheet (UK, Japan & USA), composite material, machined parts & fasteners.
- Purchase capital equipment and all items necessary for daily business operation.
- Included the oversight of 10 major suppliers delivering product to the P81 Program.
- Held all responsibility for cost, schedule and technical issues associated with the development, fabrication and test of 20 unique hardware / .
- Had responsibility for bringing all deliverables from conceptual design through PDR, CDR, Manufacturing, Acceptance and Qualification level Testing.
- Resultant was the on time and at cost delivery of all hardware and associated software.

EDUCATION

Bachelor of Science in Business Administration - (Iowa State University - Ames, IA)

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