

OLIVIA SMITH

Subrogation Specialist

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PROFESSIONAL SUMMARY

Accomplished Subrogation Specialist with 5 years of experience in insurance claims recovery. Skilled in evaluating claims, negotiating settlements, and ensuring compliance with regulations. Adept at cultivating strong relationships with clients and stakeholders to maximize recovery outcomes. Passionate about leveraging expertise to contribute to organizational growth and efficiency.

WORK EXPERIENCE

Subrogation Specialist

May / 2022-Ongoing

Blue Sky Innovations

Chicago, IL

1. Evaluated claim files to assess recovery potential, initiating subrogation processes for high-value cases.
2. Developed and executed strategies for pursuing recovery of claims effectively.
3. Analyzed documentary evidence for accuracy in damage assessment and liability determination.
4. Formulated tailored approaches to secure optimal recovery outcomes.
5. Processed and documented all recovery payments accurately.
6. Prepared and issued payments for subrogation-related expenses, including legal and investigative costs.
7. Collaborated with legal teams to facilitate efficient recovery processes.

Subrogation Specialist

May / 2020-May / 2022

Silver Lake Enterprises

Seattle, WA

1. Managed a diverse portfolio of subrogation claims, including MP, PIP, Auto, and Property cases.
2. Worked in tandem with claims representatives to resolve subrogation files expediently.
3. Collected uninsured motorist claims on behalf of insurance company clients, enhancing recovery rates.
4. Negotiated lump-sum settlements with defendants, achieving favorable terms for clients.
5. Filed lawsuits against non-compliant defendants, ensuring adherence to payment agreements.
6. Conducted thorough investigations to support subrogation efforts.

EDUCATION

Bachelor of Science in Business Administration

May / 2018 - May / 2020

University of Business

Toronto, ON

Focused on risk management and insurance principles.

SKILLS

Negotiation And Persuasion Skills



Adaptability



Client Relations



Strategic Planning



Process Improvement



Insurance Policies



INTERESTS

Gaming

Fashion

Film

Technology

STRENGTHS

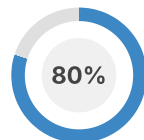
Fairness

Flexibility

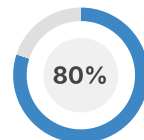
Forward-thinking

Gratitude

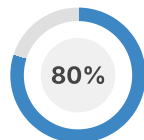
LANGUAGES



English



Spanish



Polish

ACHIEVEMENTS

- Successfully recovered 85% of subrogated claims, exceeding industry benchmarks.
- Negotiated settlements that reduced recovery time by 30% on average.
- Implemented a new documentation process that improved claim processing efficiency by 20%.