

☑ support@qwikresume.com 📞 (123) 456 7899 🕈 Los Angeles 🔮 www.qwikresume.com

PROFESSIONAL SUMMARY

Accomplished Senior Support Supervisor with a decade of experience in leading high-performance teams to deliver superior customer support. Expertise in optimizing operational workflows, enhancing team capabilities, and implementing effective training programs. Passionate about cultivating a culture of excellence that drives productivity and elevates customer satisfaction.

WORK EXPERIENCE

Senior Support Supervisor

Quantum Solutions LLC

May / 2019-Ongoing

₮ Phoenix, AZ

- 1. Directed a team of support specialists to optimize customer service
- 2. Established clear performance goals, leveraging team strengths to maximize efficiency.
- 3. Implemented structured training programs to enhance staff skills and knowledge.
- 4. Designed and executed strategies for continuous team development and growth.
- 5. Monitored performance metrics and provided coaching for individual improvement.
- 6. Managed resource allocation to ensure alignment with operational
- 7. Facilitated the integration of new support technologies to enhance service quality.

Support Supervisor

May / 2015-May / 2019

耳 Seattle, WA

Silver Lake Enterprises

- 1. Oversaw daily operations of the Technical Support team, ensuring high service standards.
- 2. Coordinated hardware and software maintenance for efficient support operations.
- 3. Trained staff on advanced troubleshooting techniques and updated procedures.
- 4. Managed relationships with external vendors for support tools and resources.

EDUCATION

Bachelor of Science in Information Technology

May / 2012

₽ Phoenix, AZ

May /

2015

University of Maryland

Focused on systems analysis, project management, and customer service strategies.

SKILLS

Incident Management Systems

0 **Technical Support Coordination**

Process Automation

Network Troubleshooting

Process Improvement

INTERESTS

🛹 Art

Volunteering

🜲 Hiking

🚺 Yoga

STRENGTHS

Q Criticality

≡ Detail-oriented

Diplomacy

© Enthusiasm

LANGUAGES



English

Italian

Russian

ACHIEVEMENTS

1 Increased team efficiency by 30% through the implementation of a new training program.

Achieved a 95% customer satisfaction rating by enhancing support processes.