

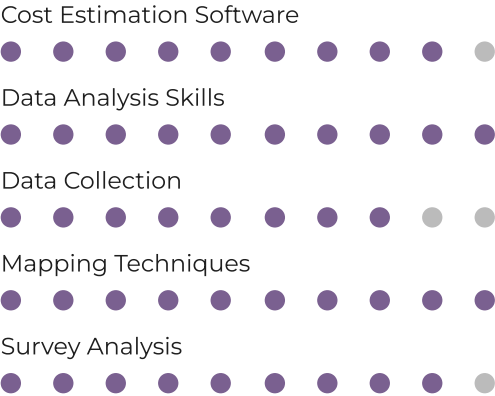


# MASON WILSON

Quantity Surveyor

support@qwikresume.com  
(123) 456 7899  
Los Angeles  
www.qwikresume.com

## SKILLS



## INTERESTS

Birdwatching Traveling  
Sports Coaching Knitting

## STRENGTHS

Pragmatism Sensitivity  
Sincerity Stability

## LANGUAGES



## ACHIEVEMENTS

- Successfully managed project budgets totaling over \$1 million, ensuring compliance with financial regulations.
- Implemented cost-saving measures that reduced overall project expenses by 15% through strategic procurement.
- Conducted detailed quantity take-offs that improved project accuracy and reduced wastage by 20%.

## PROFESSIONAL SUMMARY

Enthusiastic Quantity Surveyor with two years of experience in construction cost management and project estimation. Skilled in utilizing industry-standard software for precise budgeting and financial tracking, ensuring projects remain within scope and budget. Eager to contribute analytical skills and a commitment to quality in delivering successful project outcomes.

## WORK EXPERIENCE

- Quantity Surveyor  
Pineapple Enterprises  
Feb / 2024-Ongoing  
Santa Monica, CA
- Conducted quantity take-offs and cost estimates for residential and commercial projects.
  - Collaborated with project managers to monitor budgets and financial performance.
  - Assisted in the preparation of tender documents and contract negotiations.
  - Maintained accurate records of project expenditures and forecasts.
  - Reviewed and analyzed contractor invoices to ensure compliance with contract terms.
  - Provided support in dispute resolution and claims management.
  - Developed strong relationships with clients and subcontractors to facilitate project success.

- Surveyor  
Summit Peak Industries  
Feb / 2023-Feb / 2024  
Denver, CO
- Assisted in developing cost reports and project forecasts for ongoing construction projects.
  - Participated in site visits to assess project progress and ensure compliance with specifications.
  - Conducted market research to inform pricing strategies for materials and labor.
  - Supported the preparation of project schedules and timelines.
  - Utilized software tools for financial modeling and analysis.
  - Engaged with stakeholders to gather requirements and provide updates on project status.

## EDUCATION

- Bachelor of Science in Quantity Surveying  
University of California  
Feb / 2022-Feb / 2023  
Denver, CO
- Comprehensive program covering cost estimation, contract management, and project finance.