

# ROBERT SMITH

## Asst. Sweeper

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

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### SUMMARY

Experience, including as a Sweeper and as a Weed Cutter in industries including Building Construction, General Contractors and Operative Builders, Personal Services and Delivery truck Driver.

### CORE COMPETENCIES

Microsoft Office, Adobe Programs, Writing, Customer service.

### PROFESSIONAL EXPERIENCE

#### Asst. Sweeper

**ABC Corporation - October 2011 – October 2014**

#### Key Deliverables:

- Sweeper Kept interior and exterior property clean and orderly.
- Performed heavy cleaning duties such as cleaning floors.
- Sweep hop garbage that would fall from the machine, assigned an area to which maintained.
- Duties that were assigned to helping clean up after activities at the high school.
- Drive sweeper around parking lots at night and made sure all trash was off the parking lot.
- Changed storefront garbage and blew off storefronts Accomplishments Employee of the month Skills Used Social skills and teamwork.
- Maintain a clean and safe learning environment for the students of Laramie County School District No.

#### Sweeper

**ABC Corporation - 2010 – 2011**

#### Key Deliverables:

- Sort mail, unload trucks incoming trucks, put the mail inside of multiple smaller boxes to be scanned and processed.
- keep all stations clean and uncluttered while still working in a steady pace to load up mail to be processed and scanned.
- The impact I had was being able to work as a team with my coworkers to get things done on time and efficiently.
- Also created new ways of getting things done faster without breaking rules or regulations.
- Skills Used organization, intuitiveness, fast pace worker, communication, efficient, on time, hard worker, out of the box thinker..
- This is Dummy Description data, Replace with job description relevant to your current role.

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### EDUCATION

Diploma in General Studies - (Somerset Community College - Liberty, KY)

