

EMMA JOHNSON

Associate Tax Accountant

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🌐 www.qwikresume.com



PROFESSIONAL SUMMARY

Dynamic and detail-oriented Associate Tax Accountant with 5 years of experience in tax compliance and preparation. Proficient in analyzing financial data to ensure regulatory adherence and optimize tax strategies. Committed to enhancing operational efficiency and client satisfaction through innovative solutions and exceptional service.

WORK EXPERIENCE

Associate Tax Accountant

📅 Apr / 2022-Ongoing
📍 Denver, CO

WidgetWorks Inc.

- 1. Analyzed and reviewed sales and use tax, property tax, and compliance matters to ensure accuracy.
- 2. Created financial projections and advised clients on tax planning strategies.
- 3. Collaborated with clients to gather necessary financial information.
- 4. Researched and maintained up-to-date knowledge of tax compliance, including sales/use taxes and income tax.
- 5. Performed research related to tax laws, procedures, and compliance disclosures.
- 6. Prepared comprehensive tax work papers, account reconciliations, and maintained records for income tax returns.
- 7. Developed a fundamental understanding of tax laws and regulations affecting corporations.

Tax Accountant

📅 Apr / 2020-Apr / 2022
📍 Denver, CO

Summit Peak Industries

- 1. Executed tax preparation and audit support functions at a public accounting firm.
- 2. Prepared and reviewed financial statements, providing recommendations for cost control.
- 3. Researched and consulted on various tax matters, addressing inquiries from tax authorities.
- 4. Built strong client relationships to deliver superior customer service and support.
- 5. Managed tax preparation for partnerships, not-for-profits, corporations, and individuals.
- 6. Supported the Audit Department by performing calculations for financial statements.

EDUCATION

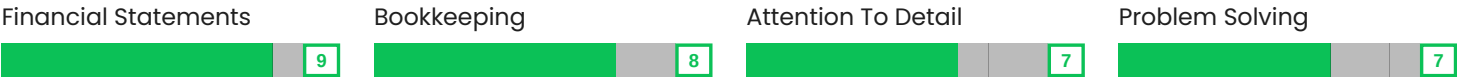
Bachelor of Science in Accounting

📅 Apr / 2018-Apr / 2020
📍 Denver, CO

State University

Focused on financial accounting, tax regulations, and auditing principles.

SKILLS



ACHIEVEMENTS

- 🌟 Reduced tax preparation time by 20% through process improvements.
- 🌟 Achieved 100% compliance in all tax filings for 5 consecutive years.
- 🌟 Successfully managed multi-state tax filings, ensuring accuracy and timeliness.