

OLIVIA SMITH Junior Taxi Driver

- (123) 456 7899
- Los Angeles

SKILLS

Fluently write and speak German



Traffic laws knowledge



INTERESTS

Birdwatching

Traveling

📋 Sports Coaching 🏆 Knitting

STRENGTHS









LANGUAGES







English

Italian

Mandarin

ACHIEVEMENTS

Achieved a 95% customer satisfaction rating through effective communication and service.

Maintained an accident-free driving record over 5 years.

PROFESSIONAL SUMMARY

Enthusiastic Junior Taxi Driver with excellent knowledge of local routes and traffic patterns. Proven ability to manage multiple rides efficiently, contributing to a 20% increase in daily ride completions.

WORK EXPERIENCE

Junior Taxi Driver

耳 Santa Monica, CA

Seaside Innovations

- 1. Contacted customers on the phone to verify information.
- 2. Properly communicated with customers in transit.
- 3. Assisted passengers with luggage and special needs, enhancing overall customer satisfaction.
- 4. Provided exceptional customer service, receiving positive feedback from 90% of passengers.
- 5. Completed over 1,000 trips in a year, contributing to a 15% increase in company revenue.
- 6. Successfully navigated city routes, achieving a 95% on-time arrival rate for passengers.
- 7. Maintained a clean and safe vehicle, resulting in zero safety incidents over a year.

Taxi Driver

m Jun / 2020-Jun / 2022

Silver Lake Enterprises

耳 Seattle, WA

- 1. My duties consisted of providing transportation for individuals & groups to and from different destinations around the city.
- 2. Also was responsible for keeping my vehicle detailed, having sufficient fuel, and making sure the car was in safe top working condition.
- 3. I allowed passengers to experience a Reliable, Safe, and Courteous car
- 4. Took pride in making sure that all passengers arrived to there destination on time.
- 5. Skills Used I was able to execute prompt pick-up and drop off transportation service when I received random calls.
- 6. Trained new drivers on company policies and local traffic laws, improving team efficiency.
- 7. Participated in regular vehicle maintenance checks, ensuring compliance with safety regulations.

EDUCATION

Diploma in Transportation Management

🛗 Jun / 2018-Jun / 2020

City College

耳 Denver, CO

Focused on transportation regulations, logistics, and customer service.

