



# BENJAMIN LEE

## Lead Team Assembler

✉ support@qwikresume.com

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📍 Los Angeles

🌐 www.qwikresume.com

### 💡 SKILLS

Team Leadership



Quality Assurance



Process Optimization



Safety Compliance



Team Collaboration



Time Management



### 🎯 INTERESTS

🔧 DIY Projects      ✂️ Crafting

🧘 Meditation      🏛️ History

### 👊 STRENGTHS

🌿 Humility      💡 Innovation

👁️ Insightfulness      ✅ Integrity

### 🗣️ LANGUAGES



English



Mandarin



Polish

### 🏆 ACHIEVEMENTS

🌟 Increased production efficiency by 20% through process improvements.

🌟 Led a team of 15 assemblers to consistently meet and exceed monthly production targets.

### 👤 PROFESSIONAL SUMMARY

Proficient Lead Team Assembler with a decade of experience in high-volume production environments. Demonstrated expertise in leading assembly teams, optimizing workflows, and ensuring compliance with quality and safety standards. Passionate about driving operational excellence and mentoring team members to achieve production targets.

### 💼 WORK EXPERIENCE

#### Lead Team Assembler

📅 Mar / 2018–Ongoing

Pineapple Enterprises

📍 Santa Monica, CA

1. Managed daily operations to ensure efficient assembly of products, overseeing all tasks within the production process.
2. Led team members in the production of wiring assemblies, ensuring quality standards were met.
3. Streamlined workflow by reorganizing workstations and improving task rotation.
4. Conducted regular inspections of assembled components in the engine and drivetrain departments.
5. Trained new team members on assembly techniques and safety protocols.
6. Collaborated with engineering to resolve assembly issues and improve product design.
7. Monitored inventory levels and coordinated with supply chain for timely material availability.

#### Team Assembler

📅 Mar / 2015–Mar / 2018

Silver Lake Enterprises

📍 Seattle, WA

1. Oversaw the assembly and packing of lighting and furniture products, ensuring quality and timely delivery.
2. Coordinated loading and unloading of delivery trucks while maintaining inventory accuracy.
3. Set up and organized showroom displays, enhancing product visibility and customer engagement.
4. Assisted in processing client orders, ensuring accuracy and efficiency.
5. Participated in delivery routes, ensuring customer satisfaction through timely service.
6. Maintained cleanliness and organization of the production area to promote safety and efficiency.

### 🎓 EDUCATION

#### Associate of Applied Science in Manufacturing Technology

📅 Mar / 2012 – Mar / 2015

Tech Valley Community College

📍 Portland, OR

Focused on advanced manufacturing processes and quality control measures.