

Robert Smith

Team Associate

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SUMMARY

To obtain a responsible position where can help combine experience, capabilities and abilities within a position that welcomes motivation while simultaneously offering a supportive environment.

SKILLS

Ms Word, MS Office, Ms Excel.

WORK EXPERIENCE

Team Associate

ABC Corporation - July 2013 - November 2014

- Recommend, select, and help locate merchandise based on customer needs and desires.
- Answered questions regarding the store and its merchandise.
- Maintained knowledge of current sales and promotions.
- Placed special orders or call other stores to find desired items.
- Received and stocked merchandise, fill out admin paperwork and display merchandise according to plannograms.
- Set and display sale signs according to store policy and sales advertisements.
- Managed marketing communication efforts in promotional bulletin, online event calendar, and social media.

Team Associate

Delta Corporation - 2010 - 2013

- January 2013-March 2014 Worked as a part of the kitchen crew team Gained team work skills while working with other crew members Provided customer service.
- Wrote down cake orders for birthdays, etc.
- wrote on cakes (Happy birthday) made garlic bread and cookies cleaned Accomplishments I helped my boss as much as possible.
- Skills Used patience, honesty.
- Acted as Cashier during POS transactions.
- Regularly kept credit sales goals for Mens department.
- Quickly found solutions to unusual and/or complicated customer service issues.

EDUCATION

Bachelor of Arts in Humanities and Society - August 2008(Russell Sage College - Troy, NY)