AVA DAVIS

Technical Representative





PROFESSIONAL SUMMARY

Dedicated Technical Representative with two years of experience in product support and customer service. Proficient in troubleshooting technical issues and delivering tailored solutions to enhance customer satisfaction. Adept at building strong client relationships and driving product awareness, ensuring seamless operations and support across various platforms.

WORK EXPERIENCE

Technical Representative

Mar / 2024-Ongoing

Quantum Solutions LLC

♣ Phoenix, AZ

- 1. Managed customer inquiries and provided technical support for various products, ensuring timely resolution of issues.
- 2. Conducted product demonstrations and training sessions to enhance customer understanding and usage.
- 3. Collaborated with sales teams to identify customer needs and tailor solutions accordingly.
- 4. Maintained detailed records of customer interactions and technical issues for continuous improvement.
- 5. Assisted in the development of product documentation and training materials for end-users.
- 6. Participated in cross-functional teams to improve product quality based on customer feedback.
- 7. Provided ongoing support to clients post-sale, fostering long-term relationships and repeat business.

Technical Representative

Mar / 2023-Mar / 2024

Crescent Moon Design

Fortland, OR

- 1. Served as a liaison between customers and engineering teams to communicate technical requirements and product improvements.
- 2. Led troubleshooting efforts for complex technical issues, ensuring swift resolution and minimal downtime.
- 3. Engaged in regular follow-ups with customers to ensure satisfaction and gather feedback for product enhancements.
- 4. Assisted in the training and development of junior technical staff, promoting a culture of knowledge sharing.
- 5. Conducted market research to stay informed about industry trends and competitor products.
- 6. Developed and maintained strong relationships with key accounts, driving customer loyalty.

EDUCATION

Bachelor of Science in Information Technology

Mar / 2022-Mar / 2023

Tech University

₮ Phoenix, AZ

Focused on systems management and technical support, providing a solid foundation for a career in technical representation.

SKILLS

Technical Documentation

Data Analysis

Technical Support

Problem Solving

ACHIEVEMENTS



Achieved a 95% customer satisfaction rating by effectively addressing client inquiries and issues.



Streamlined the technical support process, reducing average response time by 20%.



Successfully trained new team members on product specifications and customer service protocols.