CHARLOTTE HARRIS

Technology Project Manager



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PROFESSIONAL SUMMARY

Dynamic Technology Project Manager with over 7 years of expertise in driving software development projects using Agile and Waterfall methodologies. Proven ability to align technology solutions with business goals, leading cross-functional teams to deliver projects on time and within budget. Committed to leveraging innovative strategies to enhance operational efficiency and stakeholder satisfaction.

WORK EXPERIENCE

Technology Project Manager

May / 2020-Ongoing

Maple Leaf Consulting

Toronto, ON

- 1. Managed an average of 3-7 technology projects simultaneously, overseeing budgets of \$1-2M for customer systems.
- 2. Developed a new customer systems application to handle increased online banking traffic, enhancing user experience.
- 3. Directed procurement and implementation of a new Cassandra database, optimizing data management and retrieval.
- 4. Led cross-functional teams to deliver technology projects on time and within budget.
- 5. Established a Customer Preferences database, improving personalization for end-users.
- 6. Facilitated backlog management and planned iterations, conducting daily stand-up meetings for project transparency.
- 7. Developed project plans, timelines, and resource allocation strategies.

Technology Project Manager

May / 2018-May / 2020

Silver Lake Enterprises

耳 Seattle, WA

- 1. Projects encompassed software development and infrastructure upgrades.
- 2. Key project: Managed a \$4M budget over 8 months to migrate Small Business batch processes into real-time interactions with the Consumer System of Record.
- 3. Conducted extensive field-level mapping, focusing on Data Quality and AML compliance.
- 4. Executed migrations from Novell to Active Directory and oversaw application upgrades and deployments.
- 5. Initiated projects by leading requirements gathering sessions with clients and technical teams.
- 6. Drafted and secured approval for scope documents from project sponsors, ensuring alignment with business objectives.

EDUCATION

Master of Science in Project Management

May / 2016-May / 2018

University of Phoenix

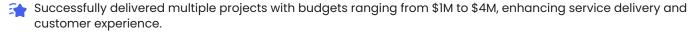
耳 Seattle, WA

Focused on advanced project management methodologies and best practices.

SKILLS

Team Leadership Resource Allocation Project Planning Risk Management

ACHIEVEMENTS



Implemented Agile methodologies, resulting in a 30% increase in project delivery speed and improved team collaboration.

Led a critical migration project that transitioned legacy systems to a modern infrastructure, reducing operational costs by 25%.