

NOAH WILLIAMS

Teller Coordinator

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PROFESSIONAL SUMMARY

Dynamic Teller Coordinator with 7 years of experience in optimizing branch operations and enhancing customer satisfaction. Expert in leading teams to achieve compliance and operational excellence while fostering a positive work culture. Committed to driving branch performance and building strong client relationships that promote loyalty and growth.

WORK EXPERIENCE

Teller Coordinator Mar / 2020-Ongoing
Pineapple Enterprises Santa Monica, CA

- 1. Ensure compliance with banking regulations and internal policies to mitigate risk.
- 2. Lead daily operational meetings to drive performance and address team challenges.
- 3. Monitor security protocols and cash handling procedures to safeguard assets.
- 4. Identify sales opportunities and coach staff on effective cross-selling techniques.
- 5. Develop and implement training programs for teller staff to enhance service delivery.
- 6. Coordinate scheduling and attendance monitoring to optimize branch efficiency.
- 7. Manage inventory and ordering of banking supplies to maintain operational readiness.

Teller Manager & In Branch Teller Trainer Mar / 2018-Mar / 2020
Lakeside Apparel Co Chicago, IL

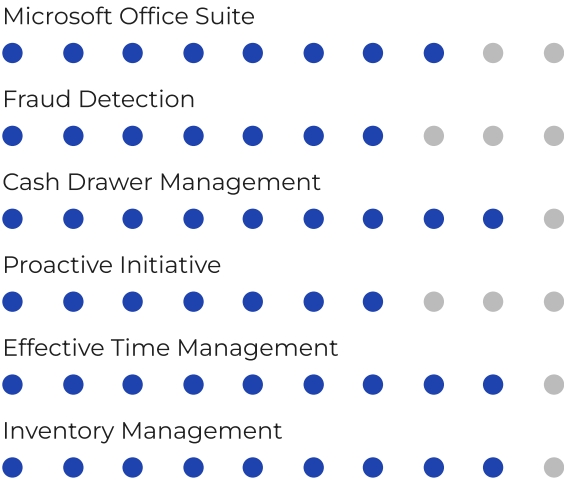
- 1. Supervised daily operations and financial transactions of teller staff to ensure accuracy.
- 2. Processed a high volume of transactions while maintaining compliance with policies.
- 3. Built strong relationships with clients to identify financial needs and provide tailored solutions.
- 4. Monitored branch cash flow and security measures to protect branch assets.
- 5. Conducted audits and managed records to uphold compliance standards.
- 6. Ensured accurate processing of documents and timely submission to relevant departments.

EDUCATION

Bachelor of Science in Finance Mar / 2016-Mar / 2018
University of Michigan Portland, OR

Acquired foundational knowledge in finance, banking, and economic principles.

SKILLS



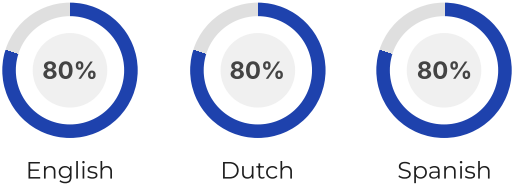
INTERESTS

- Podcasts
- Language Learning
- Dancing
- Cycling

STRENGTHS



LANGUAGES



ACHIEVEMENTS

- Increased branch sales by 25% through targeted coaching and cross-selling strategies.
- Achieved a 98% compliance score during annual audits by implementing rigorous training programs.