

# ROBERT SMITH

## Counselor/Therapist

**E-mail:** info@qwikresumc.com

**Phone:** (0123)-456-789

### SUMMARY

Licensed, Master's level Counselor/Therapist fully committed to providing the highest possible standards of quality service and support. Self-starter; can be depended on to complete tasks under minimal supervision. Exceptional work ethic with a concentration on positive results and outcome attainment. Administrative experience running and coordinating services for both Primary Care and Mental Health Clinics within the facility. To secure a rewarding position in counseling in which my experience, education, and interpersonal skills will be of value.

### SKILLS

Substance Abuse, Addictions, Mental Health, Domestic Violence Counseling, Suicide Counseling, Substance Abuse Counseling

### WORK EXPERIENCE

#### Counselor/Therapist

ABC Corporation - 2012 – Present

- Developing the treatment plan by establishing treatment goals with the client, determining treatment methodologies.
- Diagnosing clients problems by collecting and evaluating information about the clients situation.
- Advising the client by suggesting and exploring resolutions, discussing progress toward goals.
- Attending regular supervision and staff meetings, monitoring progress toward treatment goals by evaluating and adjusting services provided.
- Assuring quality service for clients by enforcing rules, regulations, and legal requirements with clients, documenting events of the therapeutic process.
- Maintaining professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks, conducting research projects.
- Maintaining agency credibility by establishing working relationships with sponsors, advisory, and related service agencies.

#### Certified Therapist

ABC Corporation - 2013 – 2014

- Provided a clinical experience for social work students by negotiating learning objectives, supervising practice and caseload management, teaching theory and its application, evaluating skills and personal and professional growth, ensuring identification with the social work profession.
- Contributed to the social work profession by participating in meetings and conferences, consulting with other professionals, advocating professional values.
- Conducted weekly individual and family group therapy sessions, resulting in increased compliance with therapeutic goals.

- Provided individual and family therapy for high-risk young adults struggling with complex addiction and co-occurring mental health problems.
- Provided experiential engagement and therapeutic opportunities, including wilderness hikes, camp-outs, and related skill-building activities.
- Collaborated with consulting psychiatrist and psychologist on appropriate treatment interventions and medication management.
- This is Dummy Description data, Replace with job description relevant to your current role.

## SCHOLASTICS

- M. Ed in Early Childhood - November 2015(Concordia University-Portland)MSW in Mental Health And Addictions - (Indiana University - South Bend, IN)B.A. in Social Work - (Saint Mary's College - Notre Dame, IN)