

# Robert Smith

## Tool and Die Maker-Intern

### **CONTACT DETAILS**

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### **PERSONAL STATEMENT**

Proven ability to oversee day-to-day operations of tasks and motivating co-workers to meet high expectations and strict deadlines. Skilled decision-maker and project developer in high-pressure situations. Demonstrated initiative and a superior work ethic. Trained in the use of heavy machinery ensuring safety precautions are implemented to guarantee a safe work environment.

### **SKILLS**

Organizational,  
Prioritizing Tasks, Team  
and Project Knowledge,  
Problem Solving.

### **WORK EXPERIENCE**

#### ***Tool and Die Maker-Intern***

**ABC Corporation - June 1978 - September 2005**

##### *Responsibilities:*

- Study blueprints, sketches, models, or specifications to plan sequences of operations for fabricating tools, dies, or assemblies.
- Verify dimensions, alignments, and clearances of finished parts for conformance to specifications, micrometers, and dial indicators.
- Visualize and compute dimensions, sizes, shapes, and tolerances of assemblies, based on specifications.
- Set up and operate conventionally or computer numerically controlled machine tools such as lathes, and grind, or otherwise shape parts to prescribed dimensions and finishes.
- File, grind, shim, and adjust different parts to properly fit them together.
- Fit and assemble parts to make, repair, or modify dies, jigs, gauges, and tools, using machine tools and hand tools.
- Conduct test runs with completed tools or dies to ensure that parts meet specifications, making adjustments as necessary.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

#### ***Tool And Die Maker***

**ABC Corporation - April 1975 - April 1978**

##### *Responsibilities:*

- Orange, NJ Study blueprints, sketches, models, or specifications to plan sequences of operations for fabricating tools, dies, or assemblies.
- Verify dimensions, alignments, and clearances of finished parts for conformance to specifications, using measuring instruments such as calipers, gauge blocks, micrometers, and dial indicators.
- Visualize and compute dimensions, sizes, shapes, and tolerances of assemblies, based on specifications.
- Set up and operate conventionally or computer numerically controlled machine tools such as lathes, milling machines, and grinders to cut, bore, grind, or otherwise shape parts to prescribed dimensions and finishes.
- File, grind, shim, and adjust different parts to properly fit them together.
- Fit and assemble parts to make, repair, or modify dies, jigs, gauges, and tools, using machine tools and hand tools.
- Conduct test runs with completed tools or dies to ensure that parts meet specifications, making adjustments as necessary.

## Education

HS- (Bloomfield Tech High School)