

ROBERT SMITH

Training Facilitator

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

SUMMARY

Training Facilitator with 2 years of experience in Communicating effectively with SFCC The Learning Force staff Effectively communicate feedback received from course participants through written and verbal.

SKILLS

Interpersonal Skills, Operating Skills, Coordinating Skills.

WORK EXPERIENCE

Training Facilitator

ABC Corporation - March 2015 – 2016

- Performed as Tactical Analyst Facilitator (TAF) to assist Observer Controllers in the training and preparation for the Warfighter contract in support of the NATO/military environment.
- Provided analysis and feedback through observation of real-time and stored exercise data on the events that occur during simulated combat operations and configurations, maintenance, security, testing, and exercise/events support, utilizing the JPMRC Assist in the setup Instrumentation System (JPMRC-IS).
- Utilized modern database management systems to create, consolidate, edit, and present data, as well as execute developmental procedures for the collection, analysis, and display of rotational training data.
- Adhered to Company, Site Manager, and Team Leaders directives, memoranda, policies, and procedures.
- Operated, provided instruction, and maintained various training on simulation models with respect to fires and logistics operations.
- Provided analysis during exercises and attend after-action report conferences.
- Drafted test plans, conduct tests, publish test results, and maintain/archive simulation-based training scenarios, including organizational databases, tactics, weapon system capabilities, doctrine, and force structures for use in the preparation of strategic or tactical exercises.

Training Facilitator

Delta Corporation - 2014 – 2015

- Assisted TD Bank of several bank acquisitions, extensively Travelled extensively during bank acquisitions to train all employees on the new system.
- Distribute members Job Breakdown Sheet Ensure that members have a certified trainer Update all documents as needed Distribute Written Tests.
- Conducted simulated training of pharmaceutical sales representatives to test their knowledge of medications Utilized my knowledge of the disease.
- Design and perform a needs analysis for training Develop and implement training programs, manage a training budget, develop/expand training initiatives.

- Duties include the planning, organization, facilitation, and debriefing of team-building exercises and other experiential activities.
- Created and brainstormed different challenges with organizations, professionals, and students from multiple institutes of higher learning from across.
- Notable duties include participating in Lehigh Universitys annual Global Village and freshmen orientations with Muhlenberg and Moravian colleges.

SCHOLASTICS

- G.E.D