

## Transportation Aide/Coordinator

# ROBERT SMITH

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## Objective

Employees in this job participate in the performance of a variety of work-related to real estate, railroad activities and the design, construction, and operation of transportation facilities.

## Skills

Microsoft, Communication Skills, Adaptable, Powerpoint Presentations, Excel, Interpersonal Skills.

## Work Experience

### Transportation Aide/Coordinator

**St. FRANCIS MEDICAL CENTER** - November 2015 – 2020

- Transport patients by stretcher, bed, wheelchair, or walking.
- Provide care for patients during transport and in the department.
- Report changes in the patient to others to follow up.
- Care for patients by assisting them in restrooms, providing bedpans.
- Assist patients by lifting and transferring from bed to stretcher, a bed to wheelchair, house, apartment, etc.
- Transport residents to and from appointments pick up new residents and transport to the facility.
- Assist with filing and inputting applications when needed.

### Transportation Aide/Coordinator

**Hillsboro School District** - 2010 – 2015

- Assist children with special needs and severe behavioral issues during transport to and from school.
- Students range from ages 3-21.
- Duties include, but not limited to constant interaction, supervision and discipline (if necessary) of student.
- Fastening wheel chairs, ensuring all students are buckled, route directions for bus driver, work closely with the driver to make sure everything goes smoothly.
- Daily progress reports with parents and teachers.
- Able to be flexible to help out when needed to assist other drivers..
- This is Dummy Description data, Replace with job description relevant to your current role.

## Education

BS