

# ROBERT SMITH

## Medical Transportation Driver

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### SUMMARY

Truck Driver at navigation and efficient, on-time deliveries, Personable and energetic. Dependable and committed to getting each job done quickly, efficiently, and safely. Over 6 years' experience in a distribution environment with in-depth knowledge of DOT regulations.

### SKILLS

Word Processing.

### WORK EXPERIENCE

#### Medical Transportation Driver

ABC Corporation - May 2010 – July 2016

- Focused on providing transportation and towing services with the highest levels of customer service.
- Dedicated to ensuring on time damage free deliveries from origin to delivery.
- Checked all load-related documentation for completion and accuracy.
- Maintained vehicle log, cargo records, and billing statements in accordance with regulations.
- Obeyed traffic laws and followed established traffic and transportation procedures.
- Completed routine maintenance on vehicle and auxiliary equipment, such as cleaning, lubricating, recharging batteries, fueling.
- Secured cargo against inclement weather, pilferage and damage.

#### Transportation Driver

State Shuttle - 2009 – 2010

- Perform daily bus inspection of interior and exterior before beginning of each shift.
- Responsible for the retrieval and departure of passengers at their designated locations as requested.
- Ensure the safety and well being of all passengers while aboard the bus.
- Responsible for the safety and well being of disabled passengers upon exiting and entering the vehicle.
- Responsible for providing passengers with proper directions and stop locations.
- Record register daily upon entry of passengers.
- Ensure completion of data report at the end of each shift.

### SCHOLASTICS

- - (Illinois Central College)