ROBERT SMITH

Uniform Attendant

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Uniform Attendant is Complying with quality assurance expectations and standards. Reading and visually verifying information in a variety of formats (e.g., small print). Visually inspecting tools, equipment, or machines (e.g., to identify defects). Entering and locating work-related information using computers and/or point of sale systems. Moving, lifting, carrying, pushing, pulling, and placing objects weighing less than or equal to 25 pounds without assistance. Grasping, turning, and manipulating objects of varying size and weight, requiring fine motor skills and hand-eye coordination.

NOVEMBER 2011 – APRIL 2013

UNIFORM ATTENDANT - ABC CORPORATION

- Experience cleaning apartments.
- Experienced in building services at the University of Texas.
- Experienced cleaning offices.
- Received, responded, and followed through with verbal work related instructions from supervisors, customers, and co-workers.
- Reported accidents, injuries, and unsafe work conditions to manager.
- Completed safety training and certifications.
- Followed company policies and procedures.

2008 – 2011

UNIFORM ATTENDANT - DELTA CORPORATION

- Other responsibilities include customer service, inventory control, and laundry management.
- Uniform Attendant, laundry guest, Seamstress, attending to all employees with there uniforms, procesing laundry guests, making alterations when guest .
- Responsible for the collection, sorting, and cleansing of uniform apparel.
- Re sorting and properly and promptly return to customers Accomplishments.
- Became fast with numbers, Skills Used Flex ability and organization skills.
- Responsible to maintain and issues uniforms to employees in accordance with established standards.
- Assist employees with questions, concerns, and/or issues regarding uniforms, responding in a timely manner.

EDUCATION

MS

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SKILLS

Listening, Critical Thinking, Creative, Decision Making, Leadership, Networking, Patient, Hard Working.