ROBERT SMITH

Lead UPS Package Handler

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Lead UPS Package Handler with demonstrated proficiency in handling the total operations and maintaining inventory records. Possess sound knowledge of store & warehouse systems. Excellent interpersonal, analytical & negotiation skills with proven track record of achieving numerous cost savings during the career span.

DECEMBER 2008 – NOVEMBER 2011

LEAD UPS PACKAGE HANDLER - ABC CORPORATION

- Loading and unloading of packages from trailers, belts, rollers, and chutes.
- Loaded package trucks based on location daily in a timely manner.
- Pushed carts containing "bulk freight" consisting of packages too heavy for belts, rollers, and chutes.
- Compliance of company, state and federal guidelines particularly as it relates to OSHA and DOT for the safety of all personnel
- Perform pre-trip inspections of equipment, paperwork and loaded product to ensure accuracy of order
- Safely unload product and deliver to the assigned area as directed by the customer
- Pull items for install jobs scheduled for the day. Track and transfer electronically all parts in inventory

2003 – 2008

UPS PACKAGE HANDLER - ABC CORPORATION

- Unload all trailers of boxes until all trailers are empty.
- Learned about putting forth large amounts of effort to getting large jobs done at fast paces.
- Check in-stock orders that are delivered
- Keep warehouse clean (Sweeping, parking lot, dumpsters)
- This is Dummy Description data, Replace with job description relevant to your current role.
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EDUCATION

Diploma - 2002 (North Central high)

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SKILLS

Fork Lift Experience, Inventory Control, Documentation Skills, Equipment Maintenance