Robert Smith

Valet Parking Attendant II

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Computer Skills, Cashier/ Cash Handling, Customer Service.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

PERSONAL STATEMENT

Seeking to obtain a position in this community that allows help people in need, and to always be ready to work in a challenging job to improve for the sake of Job.

WORK EXPERIENCE

Valet Parking Attendant II

ABM MetroHealth Parking Services - March 2016 – June 2019

Responsibilities:

- Take numbered tags from customers, locate vehicles, and deliver vehicles, or provide customers with instructions for locating vehicles.
- Keep parking areas clean and orderly to ensure that space usage is maximized.
- Direct motorists to parking areas or parking spaces, using hand signals or flashlights as necessary.
- Patrol parking areas in order to prevent vehicle damage and vehicle or property thefts.
- Park and retrieve automobiles for customers in parking lots, storage garages, or new car lots.
- Calculate parking charges, and collect fees from customers.
- Issue ticket stubs or place numbered tags on windshields, and give customers matching tags for locating parked vehicles.

Valet Parking Attendant

ABC Corporation - 2011 – 2016

Responsibilities:

- Worked in a hotel setting at the Courtyard Marriott.
- Greeted guests professionally and courteously.
- Moved the guests vehicles to and from them in a safe and timely manner.
- Kept a daily log of all incoming and outgoing vehicles.
- Kept daily logs of the amount of vehicles at the start and end of my shift.
- Trained new employees on the operations of the job.
- Sep2009 - Feb2011.

Education

High School Diploma - (John Marshall High School - Cleveland, OH)

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