

Wait Staff/Server

ROBERT SMITH

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Objective

Outgoing and very eager to make advertising and media more approachable to clients. Seeking not only a foot in the door of a quickly moving industry but to learn more along the way, from professionals in the field. Enthusiastic and motivated team leader with good managing and communication skills, looking for new opportunities to excel in the industry.

Skills

Team Leader, Customer Service, And Satisfaction Skills, Effective Communication

Work Experience

Wait Staff/Server

ABC Corporation - February 2016 - April 2016

- Remove dishes and glasses from tables or counters, take them to the kitchen for cleaning. Collect dirty dishes or other tableware.
- Prepare tables for meals, including setting up items such as linens, silverware, and glassware. Arrange tables or dining areas.
- Fill salt, pepper, sugar, cream, condiment, and napkin containers. Stock serving stations or dining areas with food or supplies.
- Provide guests with information about local areas, including giving directions. Provide customers with general information or assistance.
- Perform cleaning duties, such as sweeping and mopping floors, vacuuming carpet, tidying up the server station, taking out the trash, or checking and cleaning the bathroom. Clean food preparation areas, facilities, or equipment.
- Bring wine selections to tables with appropriate glasses, and pour the wines for customers. Serve food or beverage.
- Describe and recommend wines to customers. Present food or beverage information or menus to customers.

Wait Staff

ABC Corporation - 2012 - 2016

- Stocked service areas with supplies such as coffee, food, tableware, and linens.
- Performed food preparation duties such as preparing salads, appetizers, and cold dishes, portioning desserts, and brewing coffee.
- Filled salt, pepper, sugar, cream, condiment, and napkin containers.
- Escorted customers to their tables.
- Removed dishes and glasses from tables and counters, and took them to the kitchen for cleaning.
- Checked with customers to ensure that they were enjoying their meals and took action to correct any problems.
- Served food and beverages to patrons; prepared and served specialty dishes at tables as required.

Education

High School Diploma - 2011 (ALONZO A. CRIM HIGH SCHOOL Atlanta - Atlanta, GA)