

# Wardrobe Consultant/Analyst

## ROBERT SMITH

Phone: (123) 456 78 99  
Email: [info@qwikresume.com](mailto:info@qwikresume.com)  
Website: [www.qwikresume.com](http://www.qwikresume.com)  
LinkedIn:  
[linkedin.com/qwikresume](http://linkedin.com/qwikresume)  
Address: 1737 Marshville Road,  
Alabama.

### Objective

To join a team and help elevate everyone, including to be able to perform at the highest levels in order to help the company reach its goals. Capable of handling multiple responsibilities while still providing exceptional customer service.

### Skills

Ms Word, Ms. Office, Outlook, Office: Word, Powerpoint, Photoshop, Photography, Sales, Typing, Windows.

### Work Experience

#### Wardrobe Consultant/Analyst

**ABC Corporation** - September 2009 - January 2012

- Responsibilities Provided customer service by greeting and assisting customers and responding to customer inquiries and complaints.
- Directed and supervised employees engaged in sales, inventory-taking, reconciling cash receipts, in performing services for customers.
- Monitored sales activities to ensure that customers received satisfactory service and quality goods.
- Inventoried stock and reordered when inventory dropped to a specified level.
- Instructed staff on how to handle difficult and complicated sales.
- Maintains positive relationships with customers through follow-up calls and letters.
- Uses effective customer service skills in order to cater to the wants of the customer.

#### Wardrobe Consultant/Analyst

**ABC Corporation** - 2005 - 2009

- Greeted store customers promptly and responded to questions with knowledgeable service.
- Maintained productive relationships with existing customers through exceptional follow-up after sales.
- Updated database with customer and sales information.
- Kept showroom professional and neat at all times.
- Delivered products to customers in timely manner.
- Evaluated competitors and performed market research..
- This is Dummy Description data, Replace with job description relevant to your current role.

### Education

High School