

Robert Smith

Senior Warehouse Associate

PERSONAL STATEMENT

13+ years of experience as a Warehouse Associate. I've worked in a team environment as well in a one-man operation. I know it takes every part of the team to be successful. I am capable of completing jobs working alone. I'm always looking for ways to do whatever to benefit the team.

WORK EXPERIENCE

Senior Warehouse Associate

ABC Corporation - March 2013 - Present

Responsibilities:

- Responsibilities start off with put away usually then pick orders to be shipped.
- On a heavy day or when someone takes a day off im able to fill in as a shipper/packer.
- Forklift driving also plays a part when putting away or picking a big order.
- Handling inbound of the ground and LTL receiving and scheduling along with putaway.
- Accomplishments I went from just picking orders with a goal to learn shipping/packing and was given the opportunity.
- Recently being able to take on the receiving role is balancing me out to be an all-around warehouse asset.
- Ensuring compliance with environmental health, safety, and corporate regulations.

Material Handler 1

ABC Corporation - October 2006 - February 2013

Responsibilities:

- Drove forklift primarily for receiving the receiving department also for the shipping department.
- I have also operated the reach drive, electric pallet jack, and pallet jack and wrapping machine.
- Communicated with the support team and implemented the organizations operational guidelines standards and policies
- Monitored and managed operational activities
- Documented and prepared reports
- Quickly and effectively solve customer challenges.
- Maintain quality control/satisfaction records, constantly seeking new ways to improve customer service.

Education

GED - 1995(Visalia Adult School - Visalia, CA)High School Diploma - 2003(Mount Tahoma High School - Tacoma, WA)Computer Science in Computer Programming - (ITT Technical Institute-Kansas - Kansas)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Drafting, Engineering, Electronics, Painting, Management, Operations Management, Landscaping, Fork Lift Operator, Fork Lift Operator, Warehouse, Assembly, and Sound Engineering.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)