



# JAMES CLARK

## Senior Warehouse Team Leader

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### PROFESSIONAL SUMMARY

Accomplished Senior Warehouse Team Leader with 7 years of experience driving operational efficiency and team success. Expertise in implementing strategic process enhancements, ensuring safety compliance, and cultivating a high-performance culture. Committed to optimizing workflows and achieving key performance indicators while fostering a positive work atmosphere.

### WORK EXPERIENCE

**Senior Warehouse Team Leader** 📅 Apr / 2020-Ongoing  
Pineapple Enterprises 📍 Santa Monica, CA

1. Ensure adherence to company policies by effectively communicating work conditions, rules, and regulations to all team members.
2. Provide management with comprehensive attendance and performance records to facilitate timely rewards and recognition.
3. Conduct regular performance reviews, offering constructive feedback to enhance team productivity and morale.
4. Draft and manage staff schedules to maintain operational efficiency and minimize conflicts.
5. Perform routine inspections of equipment to identify and report any shortages or damages, ensuring uninterrupted operations.
6. Coordinate the procurement of new equipment, verifying quality and quantity upon delivery to meet operational needs.
7. Mediate and resolve conflicts among team members, employing sound judgment to maintain a harmonious workplace.

**Warehouse Team Leader** 📅 Apr / 2018-Apr / 2020  
Lakeside Apparel Co 📍 Chicago, IL

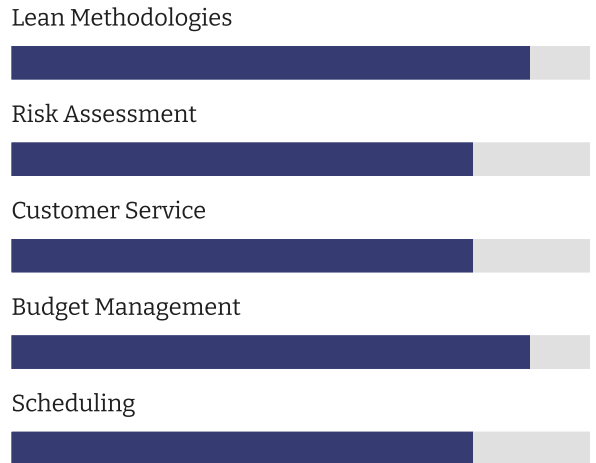
1. Assist the Supervisor in managing production quality and safety during shifts, ensuring compliance with operational standards.
2. Oversee key areas of production, including processing, shipping, and receiving, to ensure seamless operations.
3. Effectively set up and maintain loading and unloading dock stations to optimize workflow.
4. Collaborate with supervisors to enforce warehouse guidelines and safety protocols consistently.

### EDUCATION

**Bachelor of Science in Logistics Management** 📅 Apr / 2016-Apr / 2018  
State University 📍 Portland, OR

Focused on supply chain management, warehouse operations, and logistics strategies.

### SKILLS



### INTERESTS

- 🎨 Art
- 🧘 Volunteering
- 🌲 Hiking
- 🧘 Yoga

### STRENGTHS

- 🔍 Criticality
- 📋 Detail-oriented
- 🗨️ Diplomacy
- 😊 Enthusiasm

### LANGUAGES



### ACHIEVEMENTS

- ★ Reduced operational costs by 15% through process improvements and efficient resource allocation.
- ★ Increased team productivity by 20% by implementing a continuous training program.