HARPER LEWIS

Water Meter Reader Consultant

✉ support@qwikresume.com   📞 (123) 456 7899   📍 Los Angeles   🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Results-oriented Water Meter Reader Consultant with 5 years of experience in precise meter reading and data management. Adept at ensuring billing accuracy and resolving customer inquiries efficiently. Proven ability to collaborate with utility teams to enhance service delivery and maintain compliance with industry standards.

WORK EXPERIENCE

Water Meter Reader Consultant

Blue Sky Innovations

📅 Mar / 2022-Ongoing
📍 Chicago, IL

1. Conducted accurate water meter readings, achieving over 99% accuracy.
2. Performed routine checks and maintenance on water meters to ensure operational efficiency.
3. Entered meter data into the system, ensuring timely and accurate billing.
4. Addressed customer concerns and inquiries related to meter readings and billing.
5. Reported water leaks and damaged meters to the utility department for prompt resolution.
6. Maintained clean and accessible meter locations, including landscaping around meters.
7. Ensure compliance with safety regulations while on duty.

Water Meter Reader

Summit Peak Industries

📅 Mar / 2020-Mar / 2022
📍 Denver, CO

1. Conducted thorough inspections of water meter installations to ensure compliance with regulations.
2. Collaborated with utility staff to streamline the meter reading process.
3. Participated in training sessions to enhance knowledge of water meter technology.
4. Assisted in the development of operational guidelines to improve service efficiency.
5. Engaged with community members to educate them about water conservation practices.
6. Utilized data analysis to identify trends and areas for improvement in meter readings.

EDUCATION

Associate of Applied Science in Water Management

Springfield Community College

📅 Mar / 2018-Mar / 2020
📍 Denver, CO

Focused on water resource management and utility operations.

SKILLS

Accurate Data Management	Data Collection	Effective Communication	Customer Engagement
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ACHIEVEMENTS

⭐ Achieved 99% accuracy in water meter readings, enhancing billing integrity.

⭐ Reduced meter reading discrepancies by 30% through improved data verification processes.

⭐ Successfully resolved 95% of customer inquiries on first contact, improving satisfaction ratings.