ROBERT SMITH

Lead Web Manager

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Proven leader when called to do so. Looking for a company that will allow to expand and grow to new heights.

CORE COMPETENCIES

Responsive Design, Word press, Photoshop, Illustrator.

PROFESSIONAL EXPERIENCE

Lead Web Manager
ABC Corporation - April 2006 – April 2015

Key Deliverables:

- Designed and developed the college website and all subsites; manage & produce content consistent with marketing efforts.
- Built structure and navigation; manage & oversee consistency of content.
- Designed web templates to create specs, branding & web publishing guidelines.
- Ensured compliance with web standards for accessibility and usability.
- Managed custom CMS for web content management of site content.
- Created and managed all social media and new media accounts.
- Recommended new or emerging technologies to stay current & improve web presence.

Web Manager
ABC Corporation - 2003 – 2006

Key Deliverables:

- Write and upload news stories to online edition of student newspaper.
- Create and maintain community calendar online.
- Upload print edition to publishers system.
- Pick up and distribute newspapers around campus.
- Expanded distribution route.
- Improved timeliness of paper by publishing online edition opposite the print edition.
- Skills Used Writing, editing, organizing, interviewing, customer service, driving, distributing, photographing..

EDUCATION

Visual Communications - (University of Idaho - Moscow, ID)

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