ROBERT SMITH

Jr. Working Supervisor

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SUMMARY

Dedicated, hard worker, willing to commit to a Working Supervisor position of interest in the company.

SKILLS

Microsoft Office, Customer Service, General Computer.

WORK EXPERIENCE

Jr. Working Supervisor

Red River Army Depot - April 2010 – 2020

- Supervises over 100 employees in a deployed status to Southwest Asia in support of Operations Enduring and Iraqi Freedom.
- Assigns work to employees under supervision, as well as provide technical direction.
- Establishes deadlines, priorities, and work policies.
- Determines the amount of workers and skill levels needed to accomplish the mission at hand, as well as determine how many assignments can be done at one time.
- Determines if employees can be taken from one mission to perform another mission, as needed.
- Informs higher Supervisor of anticipated shifts needed in work schedules, estimated labor, as well as other resources needed to accomplish current and future missions.
- Responsible for staffing needs, budget requests, works schedules, and scheduling projected work.

Working Supervisor

Delta Corporation - 2008 – 2010

- Supervised employees who transport cargo to and from specified locations.
- Oversaw the loading and unloading of company vehicles.
- Scheduled drivers and assigned routes to maximize productivity.
- Relied on extensive experience and judgment to plan and accomplish goals.
- Supervised and worked alongside a 6 man citrus tree planting crew.
- Responsible for planting 2500-4500 trees per day Plotted tree alignment prior to planting.
- In charge of HVAC layout, scheduling, supervision of 7 employees, & performing all aspects of installation & service on new & existing properties.

SCHOLASTICS

- Diploma - August 1981(Hooks High School - Hooks, TX)

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