



AVA DAVIS

Workshop Supervisor

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PROFESSIONAL SUMMARY

Experienced Workshop Supervisor with over 5 years in managing workshop operations, ensuring compliance with safety standards, and optimizing team performance to deliver exceptional service and quality.

WORK EXPERIENCE

Workshop Supervisor Jan / 2021-Ongoing
Seaside Innovations Santa Monica, CA

- 1. Supervised daily operations of the workshop, ensuring compliance with safety and quality standards.
- 2. Managed a team of technicians, providing guidance and support to enhance performance.
- 3. Implemented efficient scheduling to optimize workflow and minimize downtime.
- 4. Conducted regular inspections to ensure all equipment and vehicles met safety regulations.
- 5. Collaborated with management to develop cost-effective solutions for customer needs.
- 6. Maintained accurate records of repairs and services to ensure transparency and accountability.
- 7. Fostered a positive work environment, promoting teamwork and continuous improvement.

Workshop Supervisor Jan / 2020-Jan / 2021
Cactus Creek Solutions Phoenix, AZ

- 1. Supervised a team in a correctional facility, focusing on educational programs.
- 2. Managed data entry tasks, ensuring accuracy and compliance with state regulations.
- 3. Trained inmates in various skills, enhancing their employability post-release.
- 4. Coordinated with educational staff to develop effective learning materials.
- 5. Maintained records of inmate progress and program effectiveness.

EDUCATION

Bachelor of Science in Engineering Jan / 2019 - Jan / 2020
University of Engineering Toronto, ON

Focused on mechanical systems and workshop management principles.

SKILLS



INTERESTS

- Gaming
- Fashion
- Film
- Technology

STRENGTHS

- Fairness
- Flexibility
- Forward-thinking
- Gratitude

LANGUAGES



ACHIEVEMENTS

- Reduced workshop downtime by 20% through effective scheduling and resource management.
- Achieved a 95% customer satisfaction rating by implementing quality control measures.