ROBERT SMITH

Youth Care Specialist

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Experienced Youth Care Specialist with diverse industry experience in warehouse production, childcare, customer service, and collections.

CORE COMPETENCIES

Microsoft word, Typing, Training, Administrative Duties, Sales, Receptionist.

PROFESSIONAL EXPERIENCE

Youth Care Specialist

ABC Corporation - November 2011 – November 2011

Key Deliverables:

- Provided daily support to ensure company staff had the necessary tools to perform tasks efficiently.
- Worked with clients to analyze behavior, basic living needs, and arranged appropriate solutions within each clients budget.
- Administered psychotropic and controlled substances to each client and also provided examples of a male role model.
- Some of my duties included documenting daily behaviors, probation officers, and caseworkers.
- Initiating new ideas in helping with the youth and making sure the team follows through with the new ideas.
- Teaching new social skills and helping children be able to hold themselves accountable in a healthy way.
- Admit and discharge children according to policies as directed by the Team Leader on duty or Director.

Youth Care Specialist

Great Circle - 2007 – 2011

Key Deliverables:

- Over see cottage of a residential facility.
- Ensure safe communications between staff and clients.
- Transport clients as needed.
- Pass meds as needed.
- Participate in therapy groups.
- Skills Used Med Certified Safe Crisis Management.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**

- BS

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**