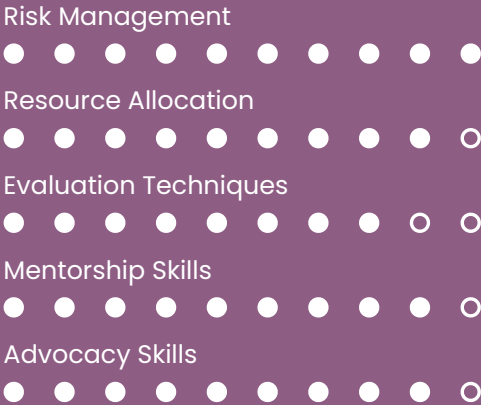




SKILLS



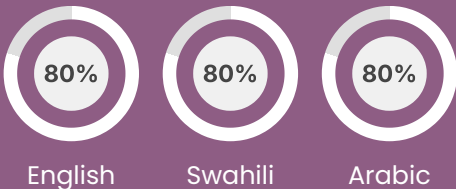
INTERESTS

- Surfing
- Martial Arts
- Community Service
- Blogging

STRENGTHS

- Patience
- Perseverance
- Planning
- Positivity

LANGUAGES



ACHIEVEMENTS

- Increased youth program participation by 30% through targeted outreach initiatives.
- Developed and implemented a mentorship program that improved participant retention rates by 25%.

MIA TAYLOR

Youth Program Manager

support@qwikresume.com (123) 456 7899 Los Angeles

www.qwikresume.com

PROFESSIONAL SUMMARY

Results-oriented Youth Program Manager with 7 years of dedicated experience in designing and implementing youth-focused programs that drive engagement and personal development. Expertise in building community partnerships, enhancing service delivery, and leading teams to achieve measurable outcomes. Passionate about creating inclusive environments that empower young individuals to thrive.

WORK EXPERIENCE

Youth Program Manager Jan / 2021-Ongoing
WidgetWorks Inc. Denver, CO

- Supervised operations of Workforce Investment Act (WIA) youth programs for over 100 active clients, ensuring high-quality service delivery.
- Monitored program compliance with WIA requirements and performance measures to ensure accountability.
- Directed youth service strategies that effectively met client needs while fulfilling contractual obligations.
- Managed a caseload of 60 active WIA youth participants, providing guidance and support for successful outcomes.
- Developed collaborative relationships with social service agencies, enhancing program effectiveness and reducing service duplication.
- Prepared comprehensive quarterly reports for corporate funding agents, showcasing program impact and outcomes.
- Trained and mentored program staff, fostering professional development and operational excellence.

Youth Program Manager Jan / 2018-Jan / 2021
Cactus Creek Solutions Phoenix, AZ

- Organized and supervised promotional activities for the Youth League, enhancing community engagement and visibility.
- Designed age-appropriate development programs for four distinct youth groups, focusing on educational and recreational activities.
- Ensured proper training for new crew members, enhancing team performance and program delivery.
- Managed a comprehensive summer program for at-risk youth aged 5-17, incorporating educational and life skills training.
- Identified and collaborated with local social service providers to support at-risk youth effectively.

EDUCATION

Bachelor of Arts in Psychology Jan / 2015-Jan / 2018
University of California Santa Monica, CA

Focused on child development, social psychology, and community engagement strategies.