

ROBERT SMITH

Youth Program Specialist

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Youth Program Specialist is responsible for Utilizing academic resources and curriculum to develop culturally-appropriate and level-appropriate lesson plans to engage middle and high school students in learning and enrichment in various settings, including after-school programs, individualized tutoring, summer programs, and workshops.

APRIL 2016 - 2022

YOUTH PROGRAM SPECIALIST - ABC CORPORATION

- Developed educational curriculum for the Youth Development department of MPRB.
- Received and responded to referrals from Youth Program Staff and school partners for families who need additional assistance connecting to school or navigating instructional changes.
- Conducted education cultural orientations on topics appropriate to families and students who recently arrived in the United States.
- Supported the design and implementation of the School Success Program which includes individualized case management and goal setting with students and families, school enrollment and systems navigation, group workshops for families on topics such as the American school system, third culture adjustment for adolescents, and supporting children's success in school.
- Led volunteers and interns implementing the School Success program.
- Connected with school districts to identify contact people, enrollment process, and feedback from school districts to improve IRC's partnership with school districts and enrollment process.
- \${job_description7}

2012 - 2016

YOUTH PROGRAM SPECIALIST - DELTA CORPORATION

- Assist the Operation Military Kids program director with preparation for special events, maintain registration records, created database of all .
- Assist attendees with paperwork during registration, escort tours, and promote the mission and objectives of Operation Military Kids.
- Implement the OMK youth curriculum at pre, during, and post deployment events.
- Officiated youth soccer games and supervised practices.
- Provided coaching to improve players technique and understanding of the game.
- Promoted good sportsmanship and diffused situations when coaches or players displayed inappropriate behavior.

- Delivered virtual and live classroom youth engagement and behavior intervention training Effectively engage youth in needs assessment, program .

EDUCATION

Bachelor Of Arts

SKILLS

Programming Skills, Academic Management.